

\* item has been selected for pre-scrutiny by main Committee

\*\* item has been selected for pre-scrutiny by Budget Scrutiny Working Group

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

1 November 2023 to 29 February 2024

(published as at 2<sup>nd</sup> October 2023)



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This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £200,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

## EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships

Councillor Gemma Monaco, Deputy Leader and Portfolio Holder for Climate Change

Councillor Joe Baker

Councillor Joanne Beecham Portfolio Holder for Leisure

Councillor Brandon Clayton Portfolio Holder for Environmental Services

Councillor Luke Court Portfolio Holder for Finance and Enabling

Councillor Lucy Harrison Portfolio Holder for Community and Regulatory Services

Councillor Bill Hartnett

Councillor Craig Warhurst, Portfolio Holder for Housing and Procurement

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
** Finance and Performance Quarter 2 Report 2023/24 <b>Key:</b> No	Executive 5 Dec 2023 Council 29 Jan 2024		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
* Future Plans for Auxerre House <b>Key:</b> No	Executive 5 Dec 2023 Council 29 Jan 2024	This report may contain exempt information which would need to be discussed by the Executive Committee in private session.	Report of the Head of Environmental and Housing Property Services	Simon Parry, Acting Head of Environmental and Housing Property Services Tel: 01527 64252
Homelessness Prevention Grant and Domestic Abuse Grant <b>Key:</b> Yes	Executive 5 Dec 2023		Report of the Head of Community and Housing Services	Amanda Delahunty, Housing Strategy and Enabling Officer Tel: (01527) 881269
** Medium Term Financial Plan - Tranche 1 Budget Update including Fees and Charges <b>Key:</b> No	Executive 5 Dec 2023 Council 29 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252

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* Parking Enforcement Service Level Agreement <b>Key: Yes</b>	Executive 5 Dec 2023	This report may contain exempt information which would need to be discussed in private session.	Report of the Head of Environmental and Housing Property Services	Simon Parry, Acting Head of Environmental and Housing Property Services, Simon Parry, Acting Head of Environmental and Housing Property Services Tel: 01527 64252, Tel: 01527 64252
* Play Audit <b>Key: Yes</b>	Executive Not before 5th Dec 2023  Council Not before 29th Jan 2024		Report of the Head of Planning, Regeneration and Leisure Services	Ishrat Karimi-Fini, Parks and Events Service Manager Tel: 01527 881204
* Playing Pitch and Built Facilities Strategies <b>Key: No</b>	Executive 5 Dec 2023		Report of the Head of Planning, Regeneration and Leisure Services	Jonathan Cochrane, Development Services Manager Tel: 01527 63051

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
* Proposal for a Public Space Protection Order (PSPO) in Redditch Town Centre <b>Key: Yes</b>	Executive Not before 5th Dec 2023		Report of the Head of Community and Housing Services	Bev Houghton, Community Safety Manager (Redditch and Bromsgrove) Tel: 01527 64252 ext 3656
* Council response to Local Plan Consultations; Birmingham Development Plan, South Staffordshire Local Plan and South Worcestershire Development Plan <b>Key: No</b>	Executive Not before 9th Jan 2024 Council Not before 29th Jan 2024		Report of the Head of Planning, Regeneration and Leisure Services	Mike Dunphy, Strategic Planning and Conservation Manager Tel: (01527) 881325
* Carbon Reduction Strategy - Annual Review <b>Key: No</b>	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Base and Business Rates Yield 2024/25 <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Council Tax - Discretionary Council Tax Reduction Policy <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Head of Finance and Customer Services	David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382
Council Tax - Empty Homes Discounts and Premiums <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Head of Finance and Customer Services	David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382
* Decarbonisation of the Council Fleet <b>Key:</b> No	Executive Not before 9th Jan 2024 Council 29 Jan 2024		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705

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** Final Council Tax Support Scheme 2024/25 <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
** Finance Recovery Plan - Update <b>Key:</b> No	Executive 9 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
** HRA Rent Setting 2024/25 <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Independent Remuneration Panel Recommendations <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Darren Whitney, Electoral Services Manager Tel: 01527 882547
Non-Domestic Rates - Discretionary Rate Relief Policy <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Head of Finance and Customer Services	David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382

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Pay Policy 2024/25 <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
* Review of Governance Arrangements for Rubicon Leisure Limited <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Head of Legal, Democratic and Property Services	Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429
** Medium Term Financial Plan (including Treasury Management Strategy, Capital Strategy, Minimum Revenue Provision and Investment Strategy) (Tranche 2) <b>Key:</b> No	Executive 6 Feb 2024 Council 26 Feb 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Resolutions 2024/25 <b>Key:</b> No	Executive 26 Feb 2024 Council 26 Feb 2024		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Finance and Performance Quarter 3 Report 2023/24 <b>Key:</b> No	Executive 26 Feb 2024 Council 26 Feb 2024		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
* Overview and Scrutiny Annual Report <b>Key:</b> No	Council 26 Feb 2024		Report of the Overview and Scrutiny Committee	Mateusz Sliwinski, Democratic Services Officer
Finance and Performance Monitoring Outturn Report 2023/24 <b>Key:</b> No	Executive Not before 1st Jun 2024 Council Not before 1st Jun 2024		Report of the Head of Finance and Customer Services	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252